

Colonial School District
Human Resources Committee
Superintendent's Conference Room, District Office
Meeting Minutes
October 1, 2009, 4:30 pm

Committee members present: Hope Luken, Tom Davis

Other Board members present: Gary Johnson, Kelly Jowett, Sue Moore

Administrators present: Dr. Vincent Cotter, Dr. MaryEllen Gorodetzer, Richard Hartz, Leticia Erickson

Mrs. Luken, HRC Committee Chairperson, called the meeting to order at 4:30 pm.

Payment for additional work

The committee reviewed a request from a special education teacher seeking compensation for time spent during the summer months preparing to defend the district in a special education legal matter. The Committee approved full payment in the amount of \$1233.98. Additionally, the committee requested that the Director of Special Education/ Pupil Services develop a pre-approval process for managing situations that require staff to work additional hours beyond the school day or school year.

PWHS Stipends

After reviewing the descriptions and amounts for the following stipend positions, the committee requested additional detail before approving.

- Multicultural Program Sponsor, \$2,500
- Multicultural Program Assistant Sponsor, \$1,000
- Peer Advisory Program, \$1,400

The additional information requested by the committee was provided by Charlie Forster at the Community Relations and Student Life Committee meeting held immediately following the HRC meeting.

Tuition Reimbursement – CASEA member

Due to some unique circumstances, a CASEA member made a request to include administrative fees along with the cost of the course for tuition reimbursement. The practice of the district has been to reimburse staff for the cost of courses only, excluding any related administrative fees. This request was denied by the Committee.

Administrator Leadership Academy

No discussion --this item was previously resolved at another meeting of the Board.

Montgomery County Health Insurance Consortium--prescription self funding initiative

Mr. Hartz provided the committee with an update on this initiative. The consortium is moving forward towards phase I of the self-funding plan with Independence Blue Cross. The projected implementation date for phase I is 1/1/10. To accomplish this, participating districts will need to enter into a simple trust agreement. Based on the information available to date, Mr. Hartz recommends that Colonial School District remain in the consortium and move towards self funding.

Financial reports

The committee reviewed an updated five year financial outlook report provided by Joe Bickleman. The committee found this report to be very helpful and would like to receive quarterly updates of this report.

At 5:10 pm, Mrs. Luken requested that the Committee go into executive session to discuss confidential negotiations matters.

The meeting adjourned at 5:23 pm.

Respectfully submitted,

Richard Hartz
Director of Human Resources