

Colonial School District
District Operations
Facilities Management/Transportation Committee
Meeting Minutes
12/15/2016 – 7:30 AM

Board Committee Chair and School Board Member Mr. Alan Tabachnick called the meeting to order at 4:30 AM

Other Committee Members Present: Bernie Brady, Felix Raimondo

Other Board Members Present: Sue Moore, Beth Suchsland, Leslie Feingold, Cathy Peduzzi, Kathy Oxberry, Mel Brodsky

Also Attending: Dr. MaryEllen Gorodetzer, Superintendent; Terry R. Yemm, Director of Operations; Trevor Jackson; Business Administrator, Joseph Lally; Director of Facilities, Dave Sherman, Community Relations; Ms. Linda Doll; Community Resident, Ms. Dresnin, Community Resident

The status of the PW HS renovation project was provided for committee review via a power point presentation. Included were slides that showed the current condition of the corridor in front of the north gymnasium, the new wrestling room being constructed next to the north gymnasium, the east side locker room for the north gymnasium, several slides of the proposed guidance suite and several classrooms under construction adjacent to the courtyard. Mr. Yemm provided an update on the phasing schedule and told the committee there may be a change in the chronological order in which the next few phases are completed. There is a strong possibility that the front entrance construction work will begin several months prior to originally scheduled. In addition, the overall construction schedule has been adjusted by a few weeks. This adjustment will coincide with the current schedule for major testing and will result in less disruption as the moving of classrooms will take place at the end of each semester rather than during the semester. Further information will be provided for committee consideration at a later date.

An update was provided on the approval process for the west gymnasium. The district is requesting a waiver of the land development process for the construction of the gymnasium. District administration presented plans for the west gymnasium project to the Whitmarsh Township Planning Commission (WTPC) on Tuesday December 13, 2016. The purpose of this presentation was for informational purposes only and to gain feedback from the WTPC before moving forward. The next step is to make another presentation to the WTPC that will include any recommendations from the first presentation. The district is planning to make a second presentation to the WTPC in January at which time the District will formally request that the WTPC provide their recommendation to grant the waiver of the land development process to the Whitmarsh Township Board of Supervisors. The proposed dates for that meeting are either January 10th or January 24th. Once a date is firmed up it will be provided to the committee.

The approval process for the classroom additions at Plymouth Elementary and Ridge Park Elementary is moving forward. The district was given approval on the waiver of land development for these projects on Monday, December 12th. With this approval the district will now work with township administration to secure the final approvals with a goal of beginning construction in the spring of 2017. The same process is taking place with the air conditioning projects at WE, RP and PE. That project is on a similar timeline to the addition project.

The committee reviewed a letter from the Pennsylvania Department of Education's Division of Food and Nutrition. The purpose of the letter was to inform Ms. Lori McCoy, Director of Food Services, that the district had been awarded a grant in the amount of \$2400 for the "Pennsylvania Smarter Lunchrooms" mini-grant program. Ms. McCoy had taken the initiative to apply for two grants which were being awarded in amounts of up to \$1,200 each. Based on Ms. McCoy's applications the full amount of each grant was awarded to the district. The program was developed by the Cornell Center for Behavioral Economics in Child Nutrition. It applies practical research based principles and strategies that have proven effective at creating an environment that encourages kids to make healthy choices in the school cafeteria. Their research has shown that by making small but necessary cafeteria changes an increase in participation and selection of healthy items will result. Ms. McCoy presented a list of items that she intends to purchase with the grant funds. The committee was appreciative of Ms. McCoy's efforts.

Mr. Lally and Mr. Yemm provided a list of 27 capital projects for committee review. These projects are proposed for the 2017-2018 school year and are prioritized based on considerations for safety, regulatory compliance, energy, general maintenance, etc. Specific details were provided for each project along with budget estimates for each project. All of these projects are included in the five-year capital improvement plan and are budgeted through the capital improvement project budget. The committee agreed to the priority list as presented. Accordingly, the Facilities Management Department will now move forward with making arrangements for the completion of each project.

Additional Public Comment on the Agenda: None.

There being no further business before the committee, Mr. Tabachnick adjourned the meeting at approximately 8:40 AM.

Respectfully submitted,

Terry R. Yemm
Director of Operations