

**Colonial School District**  
**District Operations**  
**Facilities Management/Transportation Committee**  
**Meeting Minutes**  
**4/6/17 – 7:30 AM**

Board Committee Chair and School Board Member Mr. Alan Tabachnick called the meeting to order at 7:30 AM

Other Committee Members Present: Kathleen Oxberry, Bernie Brady, Felix Raimondo

Other Board Members Present: Sue Moore, Beth Suchsland, Leslie Feingold, Cathy Peduzzi, Mel Brodsky

Also Attending: Dr. MaryEllen Gorodetzer, Superintendent; Terry R. Yemm, Director of Operations; Joseph Lally, Director of Facilities; Trevor Jackson, Business Administrator; Charles Forster, PWHS Activities Director; Zyanne Clay-Hubbard, PWHS Student; Olivia McMaster, PWHS Student; Brenna Vestal, PWHS Student; Ms. Linda Doll, Community Resident; Ms. Dresnin, Community Resident

Mr. Forster spoke in support of the inclusion of the ancillary gymnasium that is proposed to be part of the new west gymnasium. Three students from PWHS presented their support for the ancillary gym as well. The students were members of the indoor color guard. They explained that they used to practice in the east cafeteria but due to the renovation they have no place to practice as the east cafeteria is now the LGI. The only other alternative is the new cafeteria and the height of the ceiling is not adequate for their practice in they end up creating damage to the ceiling. They all presented that the new ancillary gym would be a perfect location for their practices. The committee members appreciated their perspective and would take same into consideration if there was a desire to eliminate the ancillary gym.

Via a power point slide show Mr. Yemm and Mr. Lally presented the status of the classroom addition projects at PE, RP and WE. Mr. Yemm explained that they were able to get off to a good start with each of the projects and that the weather was cooperating. Most of the ceilings have been removed in the classrooms at all three (3) schools. The purpose for the removal was to facilitate the installation of piping and electric wiring necessary for heating and air conditioning. Mr. Lally told the committee that the cooperation of the administrative teams of each school, as well as the teaching staff, was a critical component in the success of each of the projects to date.

Included in the slideshow were pictures phase number six (6) at Plymouth Whitmarsh High School. Mr. Lally explained that the temporary walls in the corridors were constructed to keep the work area separated from the students. Mr. Lally also presented information regarding the changes that would take place for entering the high school. During the spring break the contractors will start the renovation of the exterior of the

front of the high school. A new entrance way will be installed in the rear of the building during the spring break. Mr. Sherman and Mr. McDonald worked with the high school administrative staff in determining the traffic patterns that would be used while the front entrance is under construction. Signs will be placed in strategic locations and all pertinent information will be put on the website. In ~~addition~~addition, all information and any changes will be proactively explained ~~any changes~~ to the students and parents. The new patterns will be in use when the students return from spring break on April 17<sup>th</sup>.

Mr. Jackson presented options for the financing package that will be used to fund the majority of projects that are currently underway or projected to start this year. There were five (5) options presented, using-with varying amounts of bond proceeds, ranging from \$4,000,000 to \$14,000,000. Included in each option was the amount of cash that would be needed to complete the projects. The amount of cash listed in each option was based upon the amount of bond proceeds. The higher the bond proceeds the lower the cash requirement. After a brief discussion Mr. Brodsky made a motion to select option C which provided a combination of an \$8,000,000 bond with the use of \$6,000,000 in cash. The motion was seconded by Mr. Brady and all board members approved moving forward with option "C."

PlanCon part "H" For the PE and RP construction projects was presented for committee approval. Mr. Yemm explain that part "H" was the acceptance and approval of the financing package and bid awards for the projects. PlanCon part "H" is a critical step in the process is this is the step that Chairs reimbursement of funds. All board members directed the approval of part "H." Accordingly the architects will be apprised of the approval and the documents will be presented to the state.

A brief update was presented on the reimbursement of direct costs from Chestnut Hill College (CHC). Mr. Jackson indicated that he was meeting with a representative of CHC in the near future to discuss the reimbursement. To date CHC has indicated their desire to renew their agreement for the use of Victory Field # 1 but has not committed to reimbursing the district for out of pocket costs or the design and engineering of the baseball field and Victory Field # 2 project. Further meetings will take place with CHC and the details will be presented to the committee at a later date.

The committee reviewed an e-mail from the PWSH baseball coach expressing concerns about the current condition of the baseball field. The baseball coach indicated that a baseball team used the field over the weekend after a large rain event. The field was left in very poor condition as quite a bit of the infield mix was pushed out of the infield over onto the grass and the infield was left uneven with many ruts and deviations. A discussion took place regarding the ability for outside entities to use our fields on weekends without our knowledge or permission. That discussion led to another discussion about Sitewatch. Sitewatch was a program that we had in place years ago. Employees would work on weekends traveling from school to school making sure that nobody was using our fields without authorization. The committee felt that as we are building brand new fields it may be a good time to revisit the Sitewatch program.

Accordingly, Sitewatch will be placed on the agenda for review and discussion at a future meeting.

Mr. Yemm presented a list of items that are out of date and that the Technology Department no longer uses. After a brief discussion and a review of the list of items the committee agreed to obsolete the equipment. Mr. Yemm will work with Mr. Boegly to find the best opportunity for disposal of the items.

Additional Public Comment on the Agenda: None.

There being no further business before the committee, Mr. Tabachnick adjourned the meeting at approximately 8:58 AM.

Respectfully submitted,

Terry R. Yemm  
Director of Operations