

**Colonial School District**  
**District Operations**  
**Facilities Management/Transportation Committee**  
**Meeting Minutes**  
**2/10/17 – 7:30 AM**

Board Committee Chair and School Board Member Mr. Alan Tabachnick called the meeting to order at 7:30 AM

Other Committee Members Present: Kathleen Oxberry, Bernie Brady, Felix Raimondo

Other Board Members Present: Sue Moore, Beth Suchsland, Leslie Feingold, Mel Brodsky

Also Attending: Dr. MaryEllen Gorodetzer, Superintendent; Terry R. Yemm, Director of Operations; Trevor Jackson; Business Administrator, Dave Sherman, Community Relations; Tim McDonald, District Safety Officer, Ms. Linda Doll; Community Resident, Ms. Dresnin, Community Resident

The status of the PWHs renovation project was provided for committee review via a power point presentation. Included were slides that showed the completed condition of phase 4. This included the corridor in front of the north gymnasium, the display cases in the corridor, the new wrestling room and the east side locker room for the north gymnasium. A picture of a water fountain was provided for committee review. The purpose was to show that the water fountain has a separate fill for water bottles. This was one of the requests made by the students. Several slides of the new faculty lounge and guidance suite were presented. The committee was then shown pictures of the start of phase 5. Phase 5 includes the renovation of existing classrooms and restrooms in the “50’s” and “60’s” hallway.

An update was provided on the approval process for the west gymnasium. The district is requesting a waiver of the land development process for the construction of the gymnasium. District administration presented plans for the west gymnasium project to the Whitmarsh Township Planning Commission (WTPC) on Tuesday, January 24, 2017. Based upon the presentation the WTPC provided a recommendation for the waiver of land development process. This recommendation was provided to the Whitmarsh Township Board of Supervisors.(WTBOS) The district appeared in front of the WTBOS and made a presentation of the proposed west gymnasium last night, February 9, 2017. Based on the presentation the WTBOS voted unanimously to approve the waiver of land development for the west gymnasium. Accordingly district administration will now move forward with plans to obtain the final approvals and building permits for the west gymnasium. The status of this process will be presented to the committee at the next monthly meeting.

The approval process for the classroom additions at Plymouth Elementary and Ridge Park Elementary is moving forward. The district was given approval on the waiver of land development for these projects on Monday, December 12<sup>th</sup>. With this approval the district has been working with township administration to secure the final approvals with

a goal of beginning construction in the spring of 2017. The same process is taking place with the air conditioning projects at PE, RP and WE. That project is on a similar timeline to the addition project. The current timeline is that the bid packages were opened on February 8<sup>th</sup>. Once all bids have been reviewed and deemed acceptable a recommendation for bid award will be provided to the committee for consideration. The goal is to award the contracts as quickly as possible and have the work start immediately as the projects are scheduled for completion or before September 2017.

The district is working with the administrative team of Chestnut Hill College (CHC) for reimbursement of all direct costs for the baseball field and Victory Field #2. CHC is interested in renewing their contract for use of Victory Field #1. However, the district has made it very clear that the School Board will not consider any request for renewal of contract until the direct costs are paid.

The committee reviewed pictures of the glass panels that are installed on the wall that separates the pool from the pool lobby. The existing panels are clear glass with white letters that are etched into the glass. Unfortunately due to the color of the material that serves as a background directly behind the glass panels and the glare on the front of the glass panels, is extremely difficult to see the letters. Several options for making the letters more visible were discussed with the architect. One of the options was to change the color of the letters. A sample that contained multiple colors was provided for review. Based upon a review of the sample a decision was made to use black letters. To maintain uniformity the process for manufacturing the panels and etching the letters will remain the same. The letters will be colored in as each panel is received in the future. The existing panels with white letters will be converted over the next 30 to 60 days.

A brief discussion took place regarding the scatter serve area in the new cafeteria at the high school. There's a concern about the length of the line for the deli station. Due to the popularity of this station the lines for students waiting for sandwiches is excessive. The committee requested that the Food Service Department review the problem and develop and implement a solution.

Additional Public Comment on the Agenda: None.

There being no further business before the committee, Mr. Tabachnick adjourned the meeting at approximately 8:15 AM.

Respectfully submitted,

Terry R. Yemm  
Director of Operations