

Colonial School District
District Operations
Facilities Management/Transportation Committee
Meeting Minutes
1/14/2016 – 7:30 AM

Board Committee Liaison and School Board Member Alan Tabachnick called the meeting to order at 7:30 AM.

Other Committee Members Present: Kathy Oxberry, Bernie Brady

Other Board Members Present: Sue Moore, Beth Suchsland, Leslie Finegold, Cathy Peduzzi, Mel Brodsky, Felix Raimondo

Also Attending: Dr. MaryEllen Gorodetzer, Superintendent; Terry R. Yemm, Director of Operations; Trevor Jackson, Business Manager; Andrew Boegly, Director of Technology; Dave Sherman, Community Relations, Linda Doll, Community Resident

Public Comment on the Agenda: None

An update was provided on the status of the PW renovation. At the present time the project is still running smoothly and on schedule. The projected date for the contractor to turn the project over to the district is March 4, 2016. The majority of the mechanical equipment in the ceiling area has been installed. At this point and time the only potential concern is the delivery of two transformers needed for power for the new cafeteria and kitchen. The transformers are being shipped from California on or about January 31, 2016. The contractor has indicated there is no problem meeting the March 4th turnover date as long as the transformers are received and installed before February 19, 2016. Mr. Yemm told the committee that members of the Facilities Management Department met with the building and codes person from Whitemarsh Township. The purpose of the meeting was to discuss the possibility of stocking the walk-in cooler and walk-in freezer prior to the March 4th turnover date. The building and codes officer had no problem with this plan. The installation of the concrete in the courtyard of the cafeteria is solely dependent on the weather. The concrete cannot be poured as long as there's frost in the ground. The contractor will install the concrete as soon as the frost has melted.

An update was provided on the approval process for the Victory Field #2 and baseball complex. The engineers are working hand in hand with the Whitemarsh Township engineer and finalizing the storm water management plans. Meetings are scheduled to finalize the engineering details for the athletic field lighting and public address system. As provided at previous meetings the current schedule is to start the Victory Field #2 project in March and the baseball complex project in mid May after the completion of the baseball season.

Information was provided regarding possible increases in student enrollment district wide. Several large residential developments are planned in Whitemarsh and Plymouth.

The type of dwellings that are being built are attractive to young families. In addition, the quality of education that our district provides is very attractive to families. The district is also exploring the possibility of working with a consultant to try to get a better handle on the potential increase.

Mr. Boegly, Director of Technology, provided information about an audit that needs to be performed on our WIFI equipment. The use of WIFI has grown substantially district-wide over the last 10 years. The audit will provide the information that we need to provide the proper coverage at each school. The cost of the audit is approximately \$35,000 to \$40,000. There's a possibility that the recommendation of the audit could require approximately \$60,000 worth of upgrades to the system. The committee agreed to the audit and gave consensus to transfer \$100,000 to the technology budget for the WIFI audit and the approximate work to follow as result of that audit. These funds will be transferred from budgetary reserve.

A list of obsolete equipment was provided for committee review. The equipment included old laptops, computers, CRT monitors and old desktop printers. All of the equipment is from the Plymouth Whitemarsh high school. Every effort will be made to sell the equipment, or at the very least try to dispose of the equipment without incurring any cost for the district.

A copy of the latest five-year capital plan was reviewed by the committee. Included with the review was a copy of the 2016 - 2017 project priority list. This list, provided each year by the Facilities Management Department, provides details about each individual project. The projects listed are the result of discussions held at meetings with each principal and building custodial supervisor. There are 20 projects listed for the 2016-2017 school year. Total cost for the 20 projects is \$966,000.

Additional Public Comment on the Agenda: None.

There being no further business before the committee, Mr. Tabachnick adjourned the meeting at approximately 8:38 AM.

Respectfully submitted,

Terry R. Yemm
Director of Operations