

Colonial School District
Human Resources Committee Meeting Minutes

Superintendent's Conference Room, District Office
September 8, 2014, 5:30 pm

Committee members present: Beth Suchsland, Alan Tabachnick, Christina Frangiosa

Other Board members present: Mel Brodsky, Leslie Finegold, Sue Moore, Kathleen Oxberry, Bernard Brady, Heather Palmer

Administrators present: Dr. MaryEllen Gorodetzer, Dr. Leticia Rodríguez, Mr. Trevor Jackson

Mrs. Suchsland, Committee Chairperson, called the meeting to order at 5:31 p.m.

Public Session

There were no public comments.

Start of School year

Dr. Rodríguez shared that the start of the school year went well with staff and students excited to start the year. We had two (2) vacancies that were not permanently filled on the first day, one was for an Instructional Assistant and that has been filled effective tomorrow, September 9, 2014. The second was for a professional vacancy that we have recently had to re-post due to the first search being unsuccessful. This position requires specific certifications which can make it difficult to find a qualified candidate. Discussion was held regarding certification and highly qualified status for professional employees.

Staffing

Dr. Rodríguez shared the current student enrollment numbers with the group. Discussion was held regarding the status of elementary classrooms and the impact of the withdrawal status for students who do not attend within the first ten (10) days of school. At this time we feel our class sizes are appropriate for the number of assigned staff, however we also discussed that should we find there are a large number of new registrations we may need to reassign students to a different building with lower class sizes.

At 5:41pm the Committee went into Executive Session to discuss confidential matters.

The meeting adjourned at 6:00 pm.

Respectfully submitted,

Dr. Leticia M. Rodríguez
Director of Human Resources