

Colonial School District
District Operations
Facilities Management/Transportation Committee
Meeting Minutes
11/13/2014 – 7:30 AM

Committee Chair Alan Tabachnick called the meeting to order at 7:32 AM.

Other Committee Members Present: Kathleen Oxberry, Bernie Brady

Other Board Members Present: Sue Moore, Beth Suchsland, Christine Frangiosa, Heather Palmer, Leslie Finegold, Mel Brodsky

Also Attending: Dr. MaryEllen Gorodetzer, Superintendent; Terry R. Yemm, Director of Operations; Trevor Jackson, Business Administrator; Mrs. Linda Doll, Community Resident

Public Comment on the Agenda: None

A status report was provided on the renovation project for PWHS. Based on requests made from several people attending the town meeting in October the installation of some of the water filtration equipment for the pool may be completed well in advance of the original schedule. Specifically, the installation of an Ultra Violet filtration system will be scheduled for installation as soon as possible. A bid package will be put together and a recommendation for bid award will be given to the school board. This piece of equipment was originally scheduled for installation in the summer of 2016. The district will receive the benefit of the installation earlier than scheduled and it will not cost the district any additional dollars to install the system now rather than originally scheduled.

The committee was asked to formally reapprove PlanCon Part "A." The initial approval was given at the October school board meeting. After approval the architects learned that there was some additional energy information that was required. The additional energy information was added to the original document. As all school board members were in attendance and the meeting was publicly advertised, a decision was made to approve the document at the committee meeting. All school board members voted in favor of approving PlanCon Part "A." The approved document will be properly executed and returned to the architects for filing with the state.

The status of continuing discussions with Chestnut Hill College (CHC) regarding athletic field upgrades was discussed by the committee. A decision was made to put the project on hold temporarily pending a resolution to some financial questions that have been raised by the school board.

The district is scheduled to appear in front of the Whitmarsh Township Planning Commission on Thursday November 20th at 7:00 PM. The original purpose was to request an official waiver of the land development process for two projects, the PWHS

renovation project and the CHC athletic field upgrades project. Based on the decision to table the CHC athletic field upgrades project, this project will be taken off of the agenda for the Planning Commission meeting on Thursday evening. However, the District will still attend the meeting on Thursday evening to request a waiver for the land development process for the PWHS renovation project. If successful with the waiver request for the PWHS renovation project all governmental approvals will still have to be obtained but the official approval process will be expedited, possibly saving 6 to 9 months of time. When and if the financial questions for the CHC athletic field upgrades project are resolved and the district is ready to move forward, the district will request an appearance in front of the Planning Commission for a date in the future.

The committee reviewed the current five year capital plan. The status of several projects was provided and the committee requested that the five year capital plan be reviewed on a monthly basis. Mr. Yemm indicated that the month of November is a transition month and that the Facilities Management Department is developing recommendations for prioritization of projects for the 2015/2016 school year. This recommendation along with a review of the current status of the 2014/2015 projects will be provided for committee review at the next meeting. A recommendation was made that budgeted capital plan items and actual costs when completed will be included in the reports. This information will be added to the monthly reports provided at the FM/T meetings.

Mr. Jackson reminded the board that the deadline for notifying the SEC of its intent to participate in the SEC's continuing disclosure compliance initiative is December 1, 2014. It was also discussed at the most recent Joint Operating Committee (JOC) meeting that the Central Montco Technical High School, along with Upper Merion and Norristown were not going to participate in the initiative. The direction provided by the Colonial School Board is for the district to not participate in the initiative as well.

The board reviewed a status report provided about our efforts to increase the use of district facilities and the PW/CES campus. Mr. Yemm shared information that was provided by Mr. Gene Kelly, Facilities Use Coordinator. Included was a list of 9 new groups that are inquiring about the use of our facilities. In addition, he provided a list of an additional eight users that have already started using the facility. Information was provided about the use of the campus during the weekend of November 7th. There were two Catholic League playoff games, one lacrosse tournament and the use of CES by Bryn Mawr Gospel. The total profit to the district for that weekend was \$11,005. There's a strong possibility that some of the new groups will look to establish two or three tournaments per year on our campus as annual events. Mr. Yemm shared that he is working with the Food Service Department in efforts to develop a profitable concession business for the tournament's that are held on our campuses. A recommendation was made that the monthly FM/T meetings include a list of facilities and organizations that use the facilities during the past month and that revenue received as well as a list of projected facility usage requests for the upcoming month. This information will be added to the monthly reports provided at the FM/T meetings.

The committee reviewed some changes to the proposed aesthetic upgrades to the exterior of the Colonial Middle School. The current proposed upgrades include adding color to the upper level exposed aggregate walls on each side of the front entrance, adding color to the retaining wall, a checkerboard design on the front wall, colorful banners and a new atrium at the front entrance. Mr. Yemm showed a drawing of a proposed change and relocation of the front entrance. The original proposal included the fabrication of an atrium type structure for the current front entrance. Upon review it was determined that there is an advantage to relocating the front office to the front face of the building. Further investigation is required and a proposed layout will be shown to the board at a future meeting. This relocation of the front entrance will affect the checkerboard design and signage on the front wall. Those two items will be placed on hold until it is determined whether or not we want to move forward with the relocation of the front entrance.

Additional Public Comment on the Agenda: None.

There being no further business before the committee, Mr. Tabachnick adjourned the meeting at approximately 8:42 AM.

The committee went into executive session at 8:52 AM. Executive session was completed by 9:15 AM.

Respectfully submitted,

Terry R. Yemm
Director of Operations