

*Colonial School District  
Human Resources Committee  
Superintendent's Conference Room, District Office  
Meeting Minutes  
September 5, 2012, 5:00 pm*

Committee members present: Sue Moore, Mel Brodsky, Leslie Finegold, Kathleen Oxberry, Chris Frangiosa

Other Board members present: Bernie Brady, Julie Knudsen, Beth Suchsland

Administrators present: Dr. MaryEllen Gorodetzer, Richard Hartz, Trevor Jackson

Mrs. Moore, Committee Chairperson, called the meeting to order at 5:03 p.m.

There were no public comments on the agenda.

Enrollment Update

The Committee reviewed an updated student enrollment report as of 9/5/12. Mr. Hartz informed the Committee of the late Kindergarten enrollment increase we experienced at the Ridge Park Elementary and Whitmarsh Elementary schools at the end of August. To address the additional kindergarten students, staff assignment changes were made at each elementary school to include an additional kindergarten section. After making these adjustments, the class sizes at all grade levels are within contractual guidelines for the start of the 2012-13 school year.

Staffing update

Mr. Hartz updated the Committee on the staffing activities that have occurred since the last Board meeting including the recently filled positions and current vacancies. Committee members asked some clarifying questions about some of the positions and thanked Mr. Hartz for providing the updated information.

Human Resources Committee Meeting Schedule

A proposed schedule for Human Resources Committee meetings for the 2012-13 school year was presented for the Committee's review and consideration.

At 5:15 p.m. the Committee went into Executive Session to discuss confidential matters.

The meeting adjourned at 5:40 p.m.

Respectfully submitted,

Richard Hartz  
Director of Human Resources