

Colonial School District
Human Resources Committee Meeting Minutes

Superintendent's Conference Room, District Office
February 6, 2013, 5pm

Committee members present: Sue Moore, Beth Suchsland, Kathleen Oxberry

Other Board members present: Mel Brodsky, Chris Frangiosa, Leslie Finegold, Alan Tabachnick, Bernie Brady, Heather Palmer

Administrators present: Dr. MaryEllen Gorodetzer, Richard Hartz, Trevor Jackson

Mrs. Moore, Committee Chairperson, called the meeting to order at 5:05 p.m.

There were no public comments.

Review of Community Development projects and impact on student enrollment:

Mr. Hartz shared a report developed by the district operations department that projects the estimated number of new students that each school could anticipate from approved housing development projects throughout the three communities that makeup the Colonial School District. Mr. Hartz shared that the projected enrollment figures seem to be manageable for each school. The exception would be if one grade level were to receive the bulk of any new enrollments at the elementary level. If this were to occur, it's possible that the district may need to add an additional teacher to a grade level or provide other instructional supports to appropriately manage student enrollment. At this time there are no indications that the anticipated enrollment from the projects under consideration will significantly impact enrollment levels at any of the schools and there is no need to adjust 2013-14 projected enrollment figures.

Second Grade enrollment at Whitemarsh Elementary:

In response to parent inquiries regarding class size levels at Whitemarsh Elementary School, Mr. Hartz provided a student enrollment update to the committee. The current average class size for second grade at Whitemarsh Elementary School is 23.75, which is within the established K-3 contractual guidelines for both the desired student enrollment range of 20-24 and the permitted enrollment range of 14-28 students.

Additionally, Dr. Gorodetzer shared that elementary students receive other instructional supports including instructional aides, reading specialists, and math support teachers. The school principal reports that the second grade students are performing very well and there are no instructional concerns. The Committee agreed that the second grade class sizes at Whitemarsh Elementary School are within the district's established guidelines and there is no need to make any adjustments at this time.

At 5:20 p.m. the Committee went into Executive Session to discuss confidential matters.

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Richard Hartz
Director of Human Resources