

COLONIAL SCHOOL DISTRICT  
PLYMOUTH MEETING, PA  
Meeting Minutes  
September 5, 2012

The Finance and Audit Committee meeting was held on September 5, 2012 in the superintendent's conference room located in the Colonial Elementary School at 230 Flourtown Road, Plymouth Meeting, PA. Trevor Jackson called the meeting to order at 6:19 pm.

**Finance Committee Members Present:** Kathleen Oxberry, Mel Brodsky, Susan Moore

**Other Board Members Present:** Beth Suchsland, Christina Frangiosa, Julie Knudsen, and Leslie Finegold

**Others Present:** Dr. Mary Ellen Gorodetzer, Superintendent, Richard Hartz, Director of Human Resources, and Karen Berk, Director of Pupil Services

**Public Present:** None

**Executive Session:**

The board met in executive session prior to the Finance and Audit Committee meeting to discuss matters relating to real estate assessment appeals and delinquent taxes.

**Regular Meeting:**

Mr. Jackson asked for any public comments on the agenda, there were none.

Mrs. Berk provided the committee with an update regarding the School-Based ACCESS Program (SBAP). She pointed out that SBAP allows the Colonial School District to receive Medical Assistance reimbursement for medically necessary health-related services provided to students who are eligible for Medical Assistance. Mrs. Berk also reviewed some of the changes to the program as compared to prior years; for example, limitations for reimbursements, new service provider (i.e. Public Consulting Group), state audit conducted in January 2012, and background checks for Medicare fraud.

Mr. Jackson presented the committee with three Stipulations to Settle for assessment appeals relating to the following properties:

- |                             |                      |                     |
|-----------------------------|----------------------|---------------------|
| • Car Con                   | 404 Pennsylvania Ave | Whitemarsh Township |
| • Joseph and Norma Loughran | 6112 Sheaf Lane      | Whitemarsh Township |
| • Liberty Property LP       | 225 Hickory Road     | Plymouth Township   |

Mr. Jackson presented the committee with a resolution appointing three delegates to the Montgomery County Tax Collection Committee:

- |                              |                    |
|------------------------------|--------------------|
| • Primary Delegate:          | Trevor S. Jackson  |
| • First Alternate Delegate:  | Karen L. Ottaviano |
| • Second Alternate Delegate: | Sandy Russella     |

Mr. Jackson informed the committee that the Act 1 Index will be published sometime in the month of September and the tentative timeline is available now and will be presented to the committee at the October meeting.

Mr. Jackson informed the committee of two changes and enhancements taking place in the business office and throughout the district in regards to the purchase order process and accounts payable process.

As there was no further business to be conducted, the meeting was adjourned at 6:45 PM.

Respectfully Submitted,

Trevor S. Jackson  
Business Administrator