

Colonial School District
Human Resources Committee Meeting Minutes, October 6, 2010, 5pm
Superintendent's Conference Room, District Office

Committee members present: Sue Moore, Mel Brodsky, Beth Suchsland, Kelly Jowett

Other Board members present: Kathleen Oxberry, Bernie Brady

Administrators present: Dr. Vincent Cotter, Dr. MaryEllen Gorodetzer, Richard Hartz, Leticia Erickson, Karen Berk

Mrs. Moore called the meeting to order at 5:05 p.m.

There were no public comments on the agenda.

Review 2010-2011 Special Education Enrollment Report for grades K-5

Mrs. Karen Berk, Director of Pupil Services and Special Education presented a Special Education Enrollment Report for the 2010-2011 School Year. Mrs. Berk reviewed the various types of student learning disabilities and the special education enrollment levels for all classes at the elementary schools. The Committee asked several clarifying questions regarding the support services provided in specific classes. The Committee found the report to be quite helpful and agreed that the special education enrollment numbers were acceptable in all schools. The special education administration will continue to provide this report to the Committee on an annual basis.

Review 2010-2011 Enrollment Report as of 10/1/10

Mr. Richard Hartz reviewed the latest enrollment report with the Committee. The 10/1/10 report reflects an overall decrease of 17 students from the September report. Mr. Hartz shared there tends to be some adjustments in enrollment figures at the beginning of the school year which reflects students who have moved out of the district. It is expected that enrollment levels will stabilize at this point and all class size counts are within acceptable ranges.

Request for Supplemental Extended Learning Time Funds – HS Math

Mr. Hartz presented a request from the high school administration for \$10,000 in additional funding to support extended learning opportunities in math. This request was originally proposed in June by Dr. Monica Sullivan. Mrs. Heather Nuneviller supports the request as well. During the 10-11 budget process, Dr. Sullivan agreed to eliminate a mathematics teacher and math coach position in the 2010-11 school year with the understanding that the HS would receive additional PSSA prep instruction to cover these duties previously provided by the math teachers. The Committee supports the request for the additional \$10,000 in ELT funding.

Extra Duty Positions

Mr. Hartz reviewed a revised Extra Duty report which included all athletic and club positions at the HS. The report provided a three year history of student participation rates for each position, the number of positions assigned to each activity, and the stipend amounts for each position. The Committee reviewed the comprehensive report and discussed options and alternatives to eliminate or modify some stipend positions while having the ability to add some new positions to meet ongoing needs. The Committee requested that the Athletic Director review all positions and develop a recommendation of positions to be modified or eliminated, along with a listing of the new positions under consideration with approximate costs. Once developed, this recommendation will be reviewed by the Committee at a future meeting.

Health Care Reform Update and Impacts

Mr. Hartz provided the Committee with a timeline of the upcoming reforms along with key dates and discussed the impact that the Health Care Reform Act will have on our benefit programs in general. He informed the Committee that our current health care plans are grandfathered through at least the next renewal period in July 2011.

Mr. Hartz informed the Committee that the district submitted an application for reimbursement of eligible healthcare costs under the Early Retirement Reimbursement Program. The program reimburses employers for eligible healthcare costs for early retirees (defined as between the ages of 55-64) with chronic and high cost health conditions. The reimbursement period begins in June 2010 and qualifying reimbursement funds will be issued to employers on a first come, first served, basis until the allocated funds are depleted. Mr. Hartz is hopeful the district will receive some reimbursement funds from this program.

At 6:15 pm., Mrs. Moore requested that the Committee go into Executive Session to discuss confidential matters.

The meeting concluded at 6:35 pm.

Respectfully submitted,

Richard Hartz
Director of Human Resources