

*Colonial School District  
Human Resources Committee Meeting Minutes  
May 3, 2011, 5:00 p.m.  
Superintendent's Conference Room, District Office*

Committee members present: Sue Moore, Mel Brodsky, Kathleen Oxberry  
Other Board members present: Gary Johnson, Kelly Jowett, Bernie Brady  
Administrators present: Dr. MaryEllen Gorodetzer, Richard Hartz, Leticia Erickson

Mrs. Moore, Committee Chairperson, called the meeting to order at 5:11 p.m.

Public Comments on Agenda Items

There were no public comments on the agenda.

Sabbatical Request

Mr. Hartz presented a teacher request for a sabbatical leave effective the fall semester of the 2011-2012 school year. The teacher expressed an interest in attaining a new certification through a program offered through the MCIU. The committee asked the administration to speak with the teacher to gain more details and clarification on the plan.

Computer Program Renewals

Mr. Hartz requested the committee's support to continue with the following district software programs in 2011-12:

- The MyLearningPlan online program tracks the state required Act 48 professional development hours for all teachers, certificated instructional aides and certificated administrators, and reports this information electronically to the PDE. The renewal rate for the 2011-2012 school year is \$7,170, which is a slight reduction from last year due to a reduction in the number of employees using the system.
- The AESOP program is the district's automated substitute finder and attendance tracking system. The renewal rate for the 2011-2012 school year is \$9,179. This is a slight cost reduction from last year due to fewer employees using the system.

The committee supported the renewal of both programs.

At 5:16 p.m., Mrs. Moore requested that the Committee go into Executive Session to discuss confidential matters.

The meeting concluded at 6:00 p.m.

Respectfully submitted,

Richard Hartz  
Director of Human Resources