

**COLONIAL SCHOOL DISTRICT  
PLYMOUTH MEETING, PA 19462  
MINUTES, JUNE 22, 2000**

President Kessler convened the general meeting of the Colonial Board of School Directors at 8:12 p.m. in the auditorium of Plymouth Whitemarsh High School on June 22, 2000.

**Board Members Present:** Stuart Kessler, Marc Orlow, Gary Johnson, Hugh Lipshutz, Thomas Marchozzi, Robert O'Neill, Jack Pinheiro and Thomas Yunker.

**Board Members Absent:** Robert Carroll.

**Also Attending:** Dr. Stanley Durtan, Superintendent; R. Scott Klinger, Assistant to the Superintendent for Administrative Services and Personnel; Patricia A. Iannelli, Director of Educational Services; James M. Bell, Director of Support Services/Board Secretary; Joseph P. Bickleman, Director of Financial Services/Treasurer; Wendy Rothstein for the Solicitor; Allan Dovberg, President, Colonial United Taxpayers and the Montgomery County Taxpayers Consortium; staff, parents and students from Colonial and Ridge Park Elementary Schools and Colonial Middle School; and local media representatives.

Mr. Kessler led the Pledge of Allegiance. He then joined Dr. Durtan in presenting certificates of achievement to students from Colonial, Plymouth and Whitemarsh Elementary Schools and Colonial Middle School and their teachers, sponsors and coaches and to a teacher from Plymouth Whitemarsh High School. The students, were honored for their achievements in art, poetry and sports. Mr. Gerald Heim of the high school was recognized for his 20 years of service as a DECA advisor. A complete list of those recognized is attached to these minutes as Attachment #1.

**Minutes:** Mr. Kessler referred to the minutes of the Curriculum Committee Meeting of 05/04/00, the Buildings and Grounds Committee Meeting of 05/15/00, the Work Session of 05/15/00, the General Meeting of 05/18/00, and the Personnel Committee Meeting of 05/30/00, and the Buildings & Grounds Committee Meeting of 06/01/00, as shown in Enclosures #1 through #6. Mr. O'Neill moved and Mr. Yunker seconded a motion to approve the minutes, as amended. On a roll call vote, all voted in favor. The motion was carried.

**Financial Reports:** Mr. Kessler asked for approval of the financial reports which were listed as Enclosures #7 through #17 and #43 in the agenda. They included the Budget Transfer Reports for 06/00; the Bond Fund Report, Capital Projects Report, and Capital Reserve Fund Report for the month ending 05/31/00; the Food Service Report of 04/30/00; General Fund and Program Bills; the Outstanding Investment Report, Cash Flow Summary, Comparison of Taxes, Real Estate Escrow Report and Reconciliation of Cash Accounts for the month ending 05/31/00; the Budget

Analyses of 06/12/00; and the Treasurer's Report for the month ending 05/31/00. Mr. Bickleman advised the Board that he would like to add to the agenda the payment of a bill in the amount of \$113,489.00 to Adams-Bickel Associates, general contractor for the construction of the science wing at the high school. In response to a Board query, Mr. Bickleman reported that the payment was for work completed. He indicated that it was his understanding that the punch list for the project was complete but advised that the district was still holding \$10,000.00 pending confirmation of the completion of the work. Mr. Bell advised that he had looked into the question of advertising costs that had been raised at the work session the previous Monday. He confirmed that the text of the ads was extensive. He also reported that he had asked the solicitor to provide him a list of what had to be included in bid advertisements and that they were working on shortening the ads to lower costs in the future. Mr. O'Neill moved and Dr. Lipshutz seconded a motion to approve the financial reports as presented and the additional bill payment requested by Mr. Bickleman. On a roll call vote, all voted in favor. The motion was carried.

Public Comments on the Agenda: Twelve residents, parents and teachers of children attending Colonial and Ridge Park Elementary Schools spoke in opposition to the transfer of Tom Sigafos to Ridge Park Elementary School and the transfer of Mary Ellen Gorodetzer to Colonial Elementary School. Many of the speakers reiterated or expanded upon concerns that they had raised at the work session the previous Monday. Several cited what they felt were acceptable reasons for initiating change, including incompetence, stagnation and a failure to move in the right direction, but said that they did not see these as issues in the proposed transfers. Many elaborated on the themes raised in the prior meeting and cited the strengths that Mr. Sigafos brought to his position as the Principal of Colonial Elementary and the many positive things that he had accomplished. Others stressed the need for continuity at both of the schools affected by the proposed transfers. One teacher spoke about the process of initiating change and noted that too little time had passed for Mr. Sigafos and Mrs. Gorodetzer to complete the full cycle of changes that they had initiated at the start of their tenures as principal. Several speakers cited the frequency of the changes in building administrators at the two schools over recent years as a source for concern and re-emphasized the need for continuity in the buildings. One teacher provided some statistics illustrating the positive impact that Mr. Sigafos had had on student behavior and the school climate. Several speakers question whether Mr. Sigafos had requested the transfer or was being forced to move. Several also reminded board members that community residents had elected them and could seek a resolution to their concerns at the polls. They felt that the Board had made its decision prior to receiving and considering public input and were frustrated and angered by the manner in which the proposed transfers had been handled. Several also felt that the transfers would have a chilling effect on other building principals who might be working on changes in their schools. One speaker suggested giving the principals one more year to complete the initiatives that they had begun and then re-evaluate the need for the transfers. All speakers

agreed that there appeared to be nothing wrong in either Colonial or Ridge Park Elementary School and felt that there was no need to change and there were many reasons not to change. Mr. Kessler thanked the speakers for their input and advised that the Board would address the issue of the transfers when the subject came up on the agenda.

**Old Business:** None.

**Correspondence:** Mr. Kessler moved on to the four items of correspondence on the agenda for the meeting, including Enclosures #18 through #20. He noted that Bradley J. Sandella, Athletic Trainer at the high school had reported on student involvement in athletic training and requested Board support for the annual attendance of two students going to a summer training camp. He also noted that Dr. Durtan had confirmed that the Board had provided the same level of support in recent years. Mr. Johnson moved and Mr. O'Neill seconded a motion to approve the request and provide financial support in the amount of \$550.00. On a roll call vote, all voted in favor. The motion was carried.

Mr. Kessler and Dr. Durtan discovered that neither William Wells, Chairperson of the Colonial Foundation for Education Innovation, nor the mini-grant recipient who was scheduled to make a presentation were in the audience. The planned presentation was deferred to a later date.

Speakers had addressed the issues outlined in the letters and petitions raised by parents on the proposed transfers of two principals earlier in the meeting. Board discussion and action was slated for later in the meeting.

Mr. Kessler requested a motion on the request of Carol L. Clopp, Finance Director of Plymouth Township, for a waiver of the transfer tax on a property recently purchased by the township. Mr. Pinheiro moved and Mr. Johnson seconded a motion to grant the waiver. On a roll call vote, all voted in favor. The motion was carried.

**Superintendent's Report:** Dr. Durtan briefly reviewed his Superintendent's Report, as shown in Enclosures #21 through #23, especially a number of additions to Enclosure #21. He highlighted the retirement of veteran teacher, Robert Lorence, at the high school; the appointment of Terese Boegly as Assistant Principal at Colonial Elementary School; the hiring of Michael Lyle as a math teacher at Colonial Middle School; and the recommended transfers of Principals Tom Sigafos and Mary Ellen Gorodetzer. He also revisited his earlier comments on additions to the substitute lists, routine summer school appointments, and the completion of assignments by long-term substitutes.

Dr. Durtan asked for the opportunity to make a brief statement about the proposed transfers of the building principals. He called the transfers "significant" and

restated his long-held belief that capable principals were critical to successful schools. He reported that both Mr. Sigafos and Mrs. Gorodetzer were dedicated, hard working administrators and went on to recap the comments that he had made about the proposed transfers at the work session the preceding Monday. Dr. Durtan reported that he expected a very positive outcome from making the transfers. He stated that he viewed board members as independent thinkers and had urged them to do what they thought was right as they prepared to act on his recommendations to transfer the two principals.

Mr. Kessler suggested that the Board first act on all parts of the Superintendent's Report, except the transfers and then continue discussion of that issue. Dr. Lipshutz moved and Mr. Johnson seconded a motion to approve the Superintendent's Report minus the proposed transfer of the principals. On a roll call vote, all voted in favor. The motion was carried.

Mr. Pinheiro moved and Mr. Johnson seconded a motion to approve the transfers of Mr. Sigafos and Mrs. Gorodetzer as outlined in Dr. Durtan's report. Mr. Orlow reported that the Board had met in executive session on Monday and had had an extended conversation alone with Mr. Sigafos. Mr. Orlow reported that he had been skeptical but, after a frank discussion, was convinced that Mr. Sigafos wanted the move. Dr. Lipshutz advised that the Board's obligation was to vote for what is best for the students and the individuals involved and not for what the community thinks is best. He noted that the Board was not at liberty to explain in public things that involve the lives of others and that the Board vote should show that there was overwhelming evidence of the appropriateness of the transfers. Mr. Pinheiro noted that, in his 12½ years on the Board he had never voted against what he thought was best for the children. He said that he and the educational community considered Dr. Durtan the best superintendent in the area and that he always provided solid advice. He confirmed that Mr. Orlow had asked Mr. Sigafos some tough questions. Mr. Marchozzi reported that he had spoken with Mr. Sigafos. He reported that he was not thrilled with how the issue was handled and the public had been given little time to adjust. He noted that there were legitimate reasons for the transfer but stated his belief that the issue had not been handled fairly for all involved. Mr. Marchozzi went on to advise the community that board members would be voting for what they honestly believed would be best, and he hoped that the community would give the Board the benefit of the doubt. He stated that nobody told board members how to vote. Mr. Kessler thanked those present for their interest in the district and for their input. Throughout the period of Board discussion, members of the audience voiced their reactions to the statements of the board members who spoke. On a roll call vote, all voted in favor except Mr. Marchozzi. Mr. Marchozzi voted in opposition. The motion was carried.

**Board Student Representatives Report: None.**

**New Business:** Mr. Kessler directed Board attention to the adoption of a final budget for the 2000-01 school year, the setting of real estate and Act 511 tax rates and the billing date for real estate taxes. He noted board members had budget related issues that they would like to discuss. Mr. Orlow summarized his comments at the work session the previous Monday evening. He noted that the district had a \$332,000.00 unallocated fund balance that was not included in the preliminary budget, had underestimated interim taxes and had not budgeted probable receipt of a state grant for performance-based pay. Mr. Orlow moved and Mr. Johnson seconded a motion that the district include all of the unallocated fund balance and \$20,000 in additional interim taxes in revenues for the upcoming budget. He reported that the change would lower the tax increase to 2.95% and set the tax rate at 12.93 mils. Mr. Bickleman advised that the budget would total \$54,393,041.00 if the Board adopted Mr. Orlow's recommendation. Mr. Orlow noted that there was a long-standing tradition in the district not to use the budget as a savings account for future budget years. Dr. Lipshutz noted that there would be a cushion in the budget because the district would likely receive a state grant for performance-based pay. Mr. Yunker added that the district would still be using a conservative number for interim taxes. Mr. Marchozzi noted that, if the district did not have a fund balance at the end of the coming school year, the Board and the community would be looking at a much higher tax increase than it had experienced in years. Mr. Kessler noted that the fund balance was an increasing percentage of the growing annual budget. On a roll call vote on the motion before the Board, all except Mr. Kessler and Mr. Marchozzi voted in favor. Mr. Kessler and Mr. Marchozzi voted in opposition. The motion was carried.

Mr. Pinheiro asked Mr. Marchozzi if he was satisfied with funding for electrical use in the budget. Mr. Marchozzi responded that he was satisfied that it could not be reduced. There were several questions regarding the proposed language lab for the high school. Dr. Durtan noted that it had not been included in the preliminary budget because he had not received a full rationale or statement of costs prior to the adoption of the preliminary budget. He advised that he now supported the lab and believed that it would be an educational asset. Mr. Kessler felt that the language lab might just be an educational fad and not get full use. Mr. Orlow reported that he strongly supported the lab and believed that the teachers were committed to its use. Mr. O'Neill indicated that it was set up much better than language labs used to be set up and that he believed that it would get used more. Mr. Johnson noted that it allowed for individualized instruction where students could learn at their own pace and would benefit all students who used it. Mr. Yunker also voiced support for the language lab. Mr. Kessler reported that he was uneasy with using all of the fund balance to fund the upcoming budget. Mr. Marchozzi asked that the Board review and implement formal responsibilities for all Board committees, including responsibilities for budget review, at its July meeting. Mr. Kessler noted that committees could have completed budget reviews this year but the subject was certainly open for discussion. Mr. Kessler moved that the high school language lab be removed from the budget for the coming school year. The motion failed for the

lack of a second. Mr. O'Neill moved and Mr. Yunker seconded a motion to approve the budget for the 2000-01 fiscal year, as modified, in the amount of \$54,393,041.00 with a real estate tax of 12.93 mils, a real estate transfer tax of 1%, and amusement tax of 10%, a real estate certification fee of \$20.00, and a billing date of 07/01/00. On a roll call vote, all except Mr. Marchozzi voted in favor. Mr. Marchozzi voted in opposition, the motion was carried.

Mr. Kessler directed the attention of board members to the annual appointment of school physicians and dentists and noted that administration was recommending the reappointment of Dr. Marc H. Neiberg, D.O., Dr. Glenn Miller, D.O. and Dr. Arnold Randel, DMD at rates 3% higher than those for the current school year were. Mr. O'Neill moved and Mr. Johnson seconded a motion to approve the reappointment of Dr. Neiberg, Dr. Miller and Dr. Randel at the rates listed in the agenda. On a roll call vote, all voted in favor. The motion was carried.

Mr. Kessler requested Board action on a series of annual contract renewals shown as Enclosures #24 through #32 on the agenda for the general session the following Thursday. These included contracts with: Central Montgomery County MH/MR Center for psychiatric services and a cost of \$28,005.12, a 3% increase over the current year; Progression Group for homebound education services at a rate of \$23.00/hour, the same rate as the current year; Montgomery Early Learning Center for the lease of space at Colonial Elementary School at \$34,845.00, an increase of 3% over the current year; Carbon-Lehigh Data processing Center for business related services at rates that represent a 3% increase for business services and a 1% increase for student services over the current year; Davidson School for an instructional aide at a cost of \$16,698.50, a 7% increase over current costs; Carol Webster, PT for physical therapy needs at a rate of \$53.77/hour, a 10% decrease on costs over the current year; Montgomery County Head Start for the lease of classroom space at \$3,300.00, an increase of 4% over current lease rate; Kim Hartranft, OT for occupational therapy services at \$53.77/hour, a 10% decrease over current rates; and Kristen Rapher for itinerant vision services at \$65.00, the same rate as the current year. Dr. Durtan confirmed for Mr. Marchozzi that the above contracts were renewals of current contracts with the listed organizations and individuals. Mr. Johnson moved and Mr. O'Neill seconded a motion to approve the contracts as outlined in the agenda. On a roll call vote, all voted in favor. The motion was carried.

Mr. Kessler noted that continued participation in the Consortium for Drug, Alcohol and Violence Prevention was on the agenda for Board action. In response to a question from Mr. Marchozzi, Dr. Durtan indicated that the district did not contribute any additional funds for the services received through the consortium. Mr. Orlow moved and Mr. O'Neill seconded a motion to approve district participation in the coming year in the amount of \$19,182.00, as listed in Enclosure #33. On a roll call vote, all voted in favor. The motion was carried.

**Mr. Kessler requested Board action bids for caulking at Plymouth Elementary School and for custodial equipment district-wide, as shown in Enclosures #34 and #35 on the agenda for the meeting of 06/22/00. Mr. Johnson moved and Dr. Lipshutz seconded a motion to approve the bid for caulking from Melrose Enterprises, LTD. At a cost of \$17,100.00 and for custodial equipment from Galer/Hilliard at a cost of \$19,679.32. On a roll call vote, all voted in favor. The motion was carried.**

**Mr. Kessler referred board members to the contracts for general construction and electrical construction services in connection with the development of the WFIL Tract. Mr. Yunker asked Mr. Orlow to provide an overview of the contracts. Mr. Orlow suggested that the Board deal with the primary bids and the alternates shown in Enclosure #44 separately. He explained the general contractor would be responsible for all phases of the work on the site except electrical work. He outlined the general scope of the work as the grading, establishment of the fields, re-routing of Colonial Drive, expanding and re-configuring parking lots, creating proper drainage and irrigation lines, and building eight tennis courts, two softball fields and four soccer/all purpose fields, as well as demolition of the old tennis courts and additional parking at that location. Mr. Orlow moved and Mr. Johnson seconded a motion to approve the base bid for general contracting from Scott Contractors, Inc at a cost of \$1,880,000.00 as the lowest responsible bid. Mr. Marchozzi asked if the district was comfortable that the low bidder was a responsible bidder. Mr. Bell and Mr. Orlow indicated that E. I. Associates had verified that the vendor was a responsible bidder. Mr. Marchozzi sought confirmation that the tract was district property and that the development costs were close to what had been estimated. Mr. Orlow indicated that the land was district property and that the development costs were close to what E. I. Associates and a prior vendor who had proposed a similar development plan had estimated. On a roll call vote, all voted in favor. The motion was carried.**

**In response to a question from Mr. Pinheiro, Mr. Orlow reported that the electrical work involved lighting along Colonial Drive and in the new parking areas as well as for basic electrical services to the field areas for ball machines and the like and for modest pathway lighting. Mr. Orlow moved and Mr. Johnson seconded a motion to approve the bid of Fry Electrical Construction at a cost of \$175,400.00 as the lowest responsible bid. On a roll call vote, all voted in favor. The motion was carried.**

**Mr. Orlow reviewed a series of alternate bids with the Board. After brief discussion the Board voted as follows on the alternates. Mr. Orlow moved and Mr. Johnson seconded a motion to approve alternate bid G-1 for sodding one soccer field. Mr. Marchozzi, Mr. Yunker and Dr. Lipshutz supported the girls' soccer program but objected to the cost for sodding when other alternative sites existed for playing in the spring of 2001. On a roll call vote, all except Mr. Orlow, Mr. Johnson and Mr. O'Neill voted in opposition. Mr. Orlow, Mr. Johnson and Mr. O'Neill voted in favor. The motion was defeated. Mr. Orlow moved and Dr. Lipshutz seconded a**

**motion to reject bid G-2 for sodding a second field. On a roll call vote, all voted in favor. The motion was carried. Mr. Orlow and Mr. Johnson moved to reject alternate bid G-3 for building a warning track at the varsity softball field because of the cost. On a roll call vote, all voted in favor. The motion was carried. Mr. Orlow moved and Mr. Johnson seconded a motion to reject alternative bid G-4 for building a tennis wall for lack of sufficient justification for the expenditure. On a roll call vote, all voted in favor. The motion was carried. The Board deferred action on alternate bid G-5 pending confirmation that the bid for the installation of spectator bleachers was competitive. After having Mr. Bell confirm that the pricing was competitive, Mr. Yunker moved and Mr. Orlow seconded a motion to approve alternative bid G-6 for an irrigation reel. On a roll call vote, all voted in favor. The motion was carried. After confirming that the pricing was accurately reflected on the bid analysis report, Mr. Kessler moved and Mr. Orlow seconded a motion to approve alternate bid G-7 for a connecting driveway at the south end of the new parking area adjacent to the playing fields. On a roll call vote, all voted in favor. The motion was carried.**

**Mr. Kessler requested that the Board act together on student trip requests for PWHS cheerleaders to attend a national competition in Orlando in March 2001 and the FLBA State Leadership Conference at Penn State from 09/16/00 through 09/18/00. The latter trip would result in the loss of one student day. Participants were to bear the cost of the trip. See Enclosures #37 and #45. Mr. Yunker moved and Mr. Orlow seconded a motion to approve the requests. On a roll call vote, all voted in favor. The motion was carried.**

**Mr. Kessler began discussion of a request to participate in a Spanish Exchange Program which would be held during a ten-day period at the end of the first semester at the high school and the beginning of the second by requesting more information about the cost/benefit ratio. See Enclosure #46. Participants would bear the cost of the trip. Plans were to be in place for make-up and catch-up work for participants in the exchange program, but some board members expressed concern about the ten days that students would miss. They noted that that amount of time would be the equivalent of 20 days under traditional scheduling. Dr. Durtan noted that, while there was value in exchange programs, he felt that it would be prudent for the Curriculum Committee to look into the program further and report back to the Board shortly. After some discussion among board members, Mr. Kessler moved and Mr. Marchozzi seconded a motion to refer the issue to the Curriculum Committee and delegate to the committee the authority to act on the request after it had completed its review of the issues involved. On a roll call vote, all but Mr. Pinheiro voted in favor. Mr. Pinheiro voted in opposition. The motion was carried.**

**Mr. O'Neill moved and Mr. Yunker seconded a motion to accept Sarah Quick as a tuition student at Plymouth Whitmarsh High School for the coming school year. In response to a question from Mr. Marchozzi, Dr. Durtan noted that the district set**

the tuition rate of approximately \$8,000.00 based on the established state tuition rate. Mr. Marchozzi noted that that rate was lower than the actual costs of educating district students but, after some discussion, recognized that it was a reasonable estimate based on the highs and lows of educating individual district students. On a roll call vote, all voted in favor. The motion was carried.

**Solicitor's Report:** Mrs. Rothstein recommended that the Board approve the settlement of a tax assessment appeal filed by Dennis Alter. Dr. Lipshutz moved and Mr. Johnson seconded a motion to approve the settlement as presented to the Board. On a roll call vote, all voted in favor. The motion was carried.

**Committee Reports:** Intermediate Unit: No report.

CMCAVTS: No report.

**Personnel:** Mr. Pinheiro provided a brief overview of the compensation for cabinet members and administrators on the CASEA group, non-bargaining unit salaries, and the substitute rate for the coming school year. Mr. Pinheiro moved and Mr. O'Neill seconded a motion to approve the salaries and the substitute rate as presented. On a roll call vote, all voted in favor. The motion was carried.

Mr. Pinheiro briefly outlined a salary proposal which set the superintendent's salary at \$141,500.00 for the coming year and authorized a change in benefits that would allow Dr. Durtan to accumulate unused vacation on an unlimited basis and to be reimbursed for unused vacation days at the end of service to the district at per diem rate for the first 100 days and at one-half per diem rate for each unused vacation day in excess of 100. Mr. Pinheiro moved and Mr. Yunker seconded a motion to approve the proposal as presented to the Board. On a roll call vote, all voted in favor except Mr. Marchozzi. Mr. Marchozzi abstained because he had not had an opportunity to review the superintendent's contract. The motion was carried.

**Curriculum and Program:** Mr. Yunker reported that the committee had received an update on graduation projects and would be completing a discussion begun last meeting on the high school grading policy.

**Buildings & Grounds/Transportation:** Mr. Bell provided a brief explanation on the need for PDE Forms 731 for the development of the WFIL Tract and all-weather track. Mr. Orlow moved and Mr. Pinheiro seconded a motion to approve the forms as required by the state. On a roll call vote, all voted in favor. The motion was carried.

**Community Relations:** No report.

**Legislative:** No report.

**Public Comments: Mr. Dovberg welcomed the addition of Ms. Iannelli to the cabinet as Director of Educational Services upon the retirement of Dr. Stormes.**

**Mr. Dovberg expressed his opinion of Mr. Kessler as the number one Board President in the region and his respect for the caliber of the district's superintendent. He reserved the right to differ with Dr. Durtan and hoped that Dr. Durtan's decision to transfer two principals was the correct one and would not impact permanently on the children. He trusted that the Board, administrators and teachers would make the transfer work.**

**Mr. Dovberg advised that he recognized the wisdom of starting school in August as he saw students at Cherry Hill High School struggle through the last week of classes during hot weather.**

**Mr. Dovberg noted that the discussions on the transfer of the principals seemed to take the heat off the Board as it addressed the annual budget. He asked who the chairperson of the Finance Committee was because he noted that Mr. Orlow and Mr. Yunker had provided most of the comments on the budget instead of Mr. O'Neill. He said that he had hoped that Mr. O'Neill would have been more vocal and advised Mr. O'Neill that he was holding him responsible for following through on setting up a meeting with the Act 50 committee and expected some initiative on seeing that the meeting was held. Mr. O'Neill advised that administration was working on getting the committee together. Mr. Dovberg doubted that anything would happen and stated that he wanted some action to see who was still interested in sitting on the committee. He also reminded Mr. O'Neill that he didn't want him to decide who or what the committee would hear.**

**Mr. Dovberg noted that it was refreshing to see so many residents come to a Board Meeting to express their points of view on a matter before the Board.**

**Anne Dollard, a recent graduate of the high school, voiced her feeling that she and other students in the class had been subject to an injustice by the way that class rankings were calculated and announced. She reported that, contrary to prior practice, the students had not known their class ranking until graduation night and that weighted rankings had not been handled as she had been led to believe they would. Dr. Durtan arranged to speak with Ms. Ballard after the meeting to discuss the issue further.**

**There being no further business before the Board, Mr. Kessler adjourned the meeting at 10:48 p.m.**

**Respectfully submitted,**

**James M. Bell  
Board Secretary**

