

**Colonial School District**  
**District Operations**  
**Facilities Management/Transportation Committee**  
**Meeting Minutes**  
**7/6/2016 – 5:00 PM**

Board Committee Liaison and School Board Member Alan Tabachnick called the meeting to order at 5.02 pm.

Other Committee Members Present: Bernie Brady, Felix Raimondo

Other Board Members Present: Sue Moore, Beth Suchsland Leslie Feingold

Also Attending: Dr. MaryEllen Gorodetzer, Superintendent; Terry R. Yemm, Director of Operations; Trevor Jackson, Business Manager; Dave Sherman, Community Relations; Ms. Linda Doll, Community Resident; Ms. Lisa Dresnin, Community Resident

Public Comment on the Agenda: None

Ms. Doll, community resident, voiced a concern about the scheduling for the FM/T committee meetings. The concern was that the meeting times and dates are not consistent on a monthly basis. Ms. Doll provided a list of committees that she is actively involved with and indicated that the times and dates for those committees is consistent from month to month. Ms. Doll asked if the committee would consider establishing a specific day of the month and time for future meetings. Mr. Tabachnick responded that the meeting times and dates are set each month in an effort to accommodate the schedules of certain committee and board members. Mr. Tabachnick also requested that the times and dates for the monthly meetings be scheduled and published as soon as possible each month, giving every one as much notice as possible. Mr. Tabachnick also requested that the anticipated date and time for the next meeting be placed at the bottom of each month's FM/T agenda.

An update was provided on the status of the PW renovation. Due to the delays that occurred in the spring the natatorium, locker rooms and the large group instruction room (old east cafeteria) will not be ready for the start of school on September 6<sup>th</sup>. However, all of the contractors have agreed that the east wing will be completed and ready for use on September 6<sup>th</sup>. An abatement contractor began removing the floor tile and mastic from all the classrooms in the west wing in the middle of June. This is the same process that was used last year in the east wing. The contractor had no problem removing the floor tile from the first five rooms. However, they encountered a problem with the removal of a filler material that was installed on top of the original concrete. The removal process that they were using, shot blasting, was not effective in removing the filler material. Therefore they had to bring in a different piece of equipment to remove the filler material. That work is now being completed. The committee also reviewed a plan for the wrestling program to be relocated to the west side of the north gym. Based upon information received in many meetings, the administration felt that the north gym

was a good location for the wrestling program. The east side locker room will be renovated to include a wrestling room, locker room, coach's office, storage closet and shower area. The wrestling matches will take place in the north gym. The administration, as well as the majority of board members, was pleased with the idea of relocating the wrestling program as the north gym will still be able to be utilized for high school physical education, after school sports and township recreational programs. In addition, the intent of the board was always to try to have all of the sports programs located within PWHS, and this plan accomplishes that goal.

An update was provided on the status of the design and approval process for the classroom additions at Ridge Park and Plymouth Elementary Schools. Mr. Yemm reported that meetings took place with the parents of the students that attend and residents that live near PE and RP. The purpose of the meetings was to provide detailed information about the upcoming projects. At the end of each meeting attendees were provided an opportunity to ask questions or present concerns. All of the questions asked were answered and there were no concerns presented at either meeting. Mr. Yemm also presented the projects to the Plymouth Township council at their regularly scheduled work session. At that time a request was made for a waiver of the land development process. The council indicated that any action taken would be at an official council meeting. All efforts will be made to try to have all the information necessary to give consideration to waiving the formal land development process at Plymouth Township's August council meeting.

The engineers have completed the survey for the installation of the HVAC systems at the Plymouth, Ridge Park and Whitemarsh Elementary Schools. District administration has requested that the engineers design a system that will border the perimeter of the room so that the existing ceilings can stay in place. The normal process is to completely remove the ceilings and install new energy efficient lights along with the HVAC equipment. However, the lights in our schools have already been upgraded by the maintenance department. Keeping the existing ceilings should save the district a substantial amount of money. The current proposed timeline is to have this project run either ahead of or concurrent with the classroom addition project. Expected completion date is on or before September 1, 2017.

The status of the synthetic turf project was provided to the committee for review and consideration. District administration met with Chestnut Hill College (CHC) Administration to discuss the costs of the project. As reported at previous meetings the project costs are substantially higher than initially anticipated, primarily due to changes in storm water regulations at the county level. During that meeting the district asked if CHC could go back to their board to request additional funding for the project. CHC did reach out to their board and did get approval to increase the amount of money they will have for the project. The initial approval was \$247,000 per year for fifteen (15) years. CHC was successful in getting an additional two years of payments. Even with the additional payments certain components of this project will be eliminated or delayed as there will not be enough money to build the entire project. Mr. Yemm indicated that final approvals are anticipated any day.

Mr. Jackson provided detailed information to the committee regarding the steps that the Transportation Department will be taking to communicate information about transportation to parents in late July and August. The purpose is to make sure that they are fully prepared for the start of school in September. A concerted effort has been made to try to eliminate, or substantially reduce, the amount of split bus runs that we have district wide. A split bus run is when a student has a different number bus in the afternoon than what they had in the morning. Split bus runs cause a lot of confusion at the elementary school level. There's also a possibility of releasing the high school buses several minutes earlier than normal for the first few weeks of school. This should result in less delays at the Colonial Middle and Colonial Elementary School's as well as the K-3's.

Additional Public Comment on the Agenda: None.

The committee went into executive session at 5:59 PM. The executive session was over at 6:10 PM.

There being no further business before the committee, Mr. Tabachnick adjourned the meeting at approximately 6:11 PM.

Respectfully submitted,

Terry R. Yemm  
Director of Operations