

***Colonial School District  
Human Resources Committee Meeting Minutes***

*Superintendent's Conference Room, District Office  
January 4, 2016, 5:30 pm*

Committee members present: Beth Suchsland, Mel Brodsky

Other Board members present: Leslie Finegold, Susan Moore, Cathy Peduzzi

Administrators present: Dr. MaryEllen Gorodetzer, Dr. Leticia Rodríguez

The meeting was called to order at 5:36 p.m.

Public Session

There were no public comments.

Wellness Initiatives

Dr. Rodríguez shared that the staff just completed the Choose To Move competition with approximately 40 participants. As part of our participation with the BuxMont HealthCare Consortium the District provides several wellness initiatives for CSD staff to participate in each year. January 11, 2016, will begin our second program this year, the Choose to Loose Program, which will target weight loss. The District will be offering the annual Biometric Screenings starting the week of March 14, 2016, and participants will again receive a WaWa gift card as an incentive to participate. We will continue to keep the board updated on the wellness initiatives offered in the District as we attempt to reduce health care costs through this program.

Substitute Job Fair, MCIU, January 14, 2016

Dr. Rodríguez shared that as a result of the partnering with our substitute vendor, Substitute Teacher Services, there will be a job fair to target substitute employees in the county. This job fair is unique in that it is designed to increase all of our substitute employees, from teachers to custodians, all of which we are in need of. As this is the first time we have tried this approach to hiring substitutes we are hopeful that our substitute pools will increase.

CSD Board Policies

Included in our financial audit last year was a review of the hiring policies on file for Professional Employees. Both CSD Policies 404.1 Recruitment and Selection and 404.2 Appointment were implemented over forty years ago and have not been updated in some time. As a result of the review Dr. Rodríguez merged the two policies into a new Policy, No. 404 Employment of Professional Employees. A discussion took place regarding the language in the old policies and the new policy and it was agreed that we proceed with further approval of the new Policy No. 404 Employment of Professional Employees. Both current Policies No. 404.1 and 404.2 will then be eliminated.

At 5:53 p.m. the Committee went into Executive Session to discuss confidential matters.

The meeting adjourned at 6:03 p.m.

Respectfully submitted,

Dr. Leticia M. Rodríguez  
Director of Human Resources