

**Colonial School District**  
**District Operations**  
**Facilities Management/Transportation Committee**  
**Meeting Minutes**  
**1/8/2015 – 7:30 AM**

Committee Chair Alan Tabachnick called the meeting to order at 7:30 AM.

Other Committee Members Present: Kathleen Oxberry, Bernie Brady

Other Board Members Present: Sue Moore, Beth Suchsland, Christine Frangiosa, Leslie Finegold, Mel Brodsky

Also Attending: Dr. MaryEllen Gorodetzer, Superintendent; Terry R. Yemm, Director of Operations; Trevor Jackson, Business Administrator; Mrs. Linda Doll, Community Resident

Public Comment on the Agenda: None

A status report was provided regarding the approval process with Whitemarsh Township for the PW renovation project. The district will be submitting a letter to the township asking them to consider waiving any/all permit fees. This is a common practice and normally the request is accommodated. The only costs that would apply would be any/all out of pocket costs that the township incurs for consultants.

The committee reviewed the final design for the new cafeteria. A detailed explanation was provided regarding the scatter serve process that will be put in place for the students to purchase their lunches. The cafeteria is designed to hold a total capacity of 600 students. This will accommodate growth in the future. The current plan is to provide seating for 480 students per lunch. The scatter serve system will provide the ability for all 480 students to purchase their lunches and move through the checkouts within 6 to 7 minutes.

A rendering of the exterior of the east wing was provided for committee review. Mr. Yemm explained that a decision was made to eliminate the brick base. The original design included a 3-foot high brick base running the entire length of the building. The new curtain wall would be installed on top of the brick wall. During a design meeting it was determined that it would be extremely difficult and very costly to have the brick wall constructed as designed. The existing curtain wall is being removed and rebuilt in 20-foot wide sections. This would cause the masonry contractor to have to continually come back to the site to install 20-foot sections making it impractical and extremely costly. In addition, if there was a concern about the weight of the curtain wall resting on the brick wall. Based on these concerns the decision was made to eliminate the brick wall. The curtain wall will extend from the roof down to finished grade.

In an effort to make sure that the residents of our community were aware of the Chestnut Hill College project, a decision was made to hold two town meetings. The first town meeting was held in mid December and the second meeting is scheduled to be held on Monday, January 12. The meeting in December was attended by approximately 15 residents of our community. The presentation included detailed information about the proposed baseball complex and Victory Field #2. Plans for storm water management and athletic field lighting were provided at both meetings. The district is scheduled to appear in front of the Whitmarsh Township Planning Commission on Tuesday, January 13<sup>th</sup> at 7:00 PM. The purpose is to request an official waiver of the land development process for the Chestnut Hill College project.

The committee reviewed a list of recommended projects for the 2015-2016 school year. These projects will be funded through the five year capital reserve. The list included thirty (30) projects and the total amount of the projects is \$887,500. A final decision will be made regarding the total amount of projects that will be approved once the overall operating budget is approved for the school year. The Facilities Management Department requested that the Board consider approving a few of the projects as soon as possible. The goal is to put these projects out for bid during the winter months so that the work can be started in July.

Additional Public Comment on the Agenda: None.

There being no further business before the committee, Mr. Tabachnick adjourned the meeting at approximately 8:26 AM.

Respectfully submitted,

Terry R. Yemm  
Director of Operations