

Colonial School District
Human Resources Committee Meeting Minutes
November 3, 2010, 5:00 p.m.
Superintendent's Conference Room, District Office

Committee members present: Sue Moore, Mel Brodsky, Kelly Jowett

Other Board members present: Gary Johnson, Kathleen Oxberry, Alan Tabachnick, Bernie Brady

Administrators present: Dr. Vincent Cotter, Dr. MaryEllen Gorodetzer, Richard Hartz, Leticia Erickson

Mrs. Moore, Committee Chairperson, called the meeting to order at 5:05 p.m.

Public Comments on Agenda Items

Mr. Tom Davis, community member, asked the committee if the procedure for calculating Extra Duty positions had been reviewed and was this procedure reviewed annually. The committee informed Mr. Davis that the procedure was currently under review and discussion by the HRC committee.

Request to Extend Professional Development Sabbatical Leave

Mr. Hartz presented a request from Corinne Douglas, Art Teacher at Colonial Elementary School, to extend her sabbatical leave. Mrs. Douglas was approved for a Professional Development Sabbatical Leave for the first semester of the 2010-2011 School Year to pursue graduate coursework at West Chester University. She is asking for an extension so that she may continue to take graduate coursework in the second semester of the school year. After review and discussion, the committee did not support a paid sabbatical extension. However, the committee indicated they would consider supporting an unpaid leave of absence for the second semester.

Request for an Additional Instructional Aide at Whitemarsh

Mr. Hartz brought forward a request from Karen Berk and Donna Drizin to hire an additional Instructional Aide for the remainder of the school year. The committee requested more detailed information supporting the need for the position before making a decision on the request. The committee informed Mr. Hartz that this request could be presented at the next Informational Meeting for further review.

Extra Duty Positions

➤ **Review High School Proposal**

At the request of the committee, Mr. Hartz, provided a list of Extra Duty positions that have been identified by Mr. Forster as positions that are not necessary to fill this school year along with a listing of new positions under consideration. After adjusting the proposed stipend amount for one position, the projected budget savings for the unfilled positions totaled \$8,445 with the proposed amount for the new positions totaling \$8,550. The CMS intramural program proposal was not included in these projections. The committee is awaiting the outcome of a comprehensive review of the MS & HS music programs before requesting that the extra duty committee convene a meeting to determine stipend amounts for the new positions.

➤ **Subcontracting of Colonial Middle School Intramurals through Plymouth Recreation Center**

The committee discussed the possibility of subcontracting the CMS Intramurals with the Plymouth Recreation Center at no cost to the district. The cost would be incurred by the students enrolled in the program. The committee also discussed exploring the possibility of providing an afterschool program which would be run by the Plymouth Recreation Center on early dismissal days with the cost incurred by the students enrolled in the program. After much discussion, the committee asked the administration to separate the two programs and have Mr. Fahler further research the student interest level and Dr. Cotter will present the idea at a Parent Council meeting to gather feedback. The committee requested that the administration gather the additional information, including the feasibility of transporting students to the recreation center, and report back to the committee.

At 5:43 p.m., Mrs. Moore requested that the Committee go into Executive Session to discuss confidential matters.

The meeting concluded at 6:15 p.m.

Respectfully submitted,

Richard Hartz
Director of Human Resources